









Erickson Villeta, A.B., LL.B. CSSBB

Web Project & Legal Management Professional



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-  erickson.villeta

About Me

A Six Sigma certified and legal professional, who designs and develops websites under his personal brand — *I Build Awesome Website*, which caters to the needs of startups and SMEs.

I got my first PC back in 1985 and learned my first programming languages Assembly, ANS-COBOL, and Pascal and C.

First online experience was in 1994 under *Mozcorn*, during that time built his own BBS until he decided to upgrade the same to a simple HTML site.

Despite being just an avid PC enthusiast and not an IT graduate, I spearheaded the Philippines' very first Operating System — *Kabayan Linux* in late 1998; albeit was short-lived. I mastered the following web programming script and languages independently through experience:

- JavaScript
- Java
- HTML
- CSS
- React
- Angular
- Objective C
- Scala
- Python
- C#
- C++
- PHP
- Perl

I can build any system, i.e., SaaS and PaaS in short notice along with plugins and modules for various CMS and platform.

Elsewhere, I'm one of the founding member of the *warez group* — *Challenge of Reverse Engineering (C.O.R.E.)* and *Reloaded (RLD)*

As such, I've built gaming console emulators and ROMs as side projects. I also do video game modding for *The Sims* so long as I've got free time.

Was one of the minds behind the deprecated "Write" on the web functionality in Microsoft Edge, being part of *Project Spartan* in early 2014.

I'm also the shadow that runs behind the world's biggest free anime streaming website and was the Philippine affiliate of one of the biggest classified ads listing site in the US until 2018.

In mid 2019, I've co-developed a cryptocurrency — *Victorium Coin*.

Professionally, I have an extensive managerial background in human relations, project management, business process improvement, and training management for shared services, business process outsourcing, contact center, and telemarketing industries with vast experience in corporate law, labor standards and labor relations.

With working portfolio and proven track record in incorporating of multinational companies before the Securities and Exchange Commission (SEC) and handling of labor complaints before the National Labor Relations Commission (NLRC).

Extensive exposure and knowledgeable in Moodle, Articulate Storyline and Studio 13 as well as aXcelerate (SMS), e-Learning and instructional design using ADDIE framework following SCRUM, Agile, and Traditional project management.

Employers are ensured to hire a highly skilled and technical professional, but my services come with a price tag.

Check out my amazing professional portfolio here.

And oops! I'm also a proud Demolay Alumni and Maître Maçon or Master Mason since 2001.

Experiences



Owner / Web Designer & Developer

2019 – Present
Clark Freeport Zone, Philippines

A creative brand I've used in all my remote online web development and design projects. **Please Note: This is not an agency, but a design studio.**

It also offers the following services:

- Instructional Design for e-learning providers;
- Graphics Design;
- Videography;
- 3D Modelling and Animation;
- Transcription and Closed Captioning; and
- Scanlation for Manga and Manhwa



Professional Freelancer

2014 – 2019
Remote via onlinejobs.ph

Project Management; Virtual Assistance; Web Development and Web Design; SEO; HR and legal works; Multimedia works (Graphics Design & Flash Animation); Podcast audio transcription & editing; Video editing; Digital Marketing; Closed captions for movies; etc.



Team Manager

2017 – 2018
Clark Freeport Zone, Philippines

Managed lead generation campaigns to grow businesses of various startups, increasing its revenue and ROI;
Operated as the lead point of contact for any and all matters specific to clientele's customers;
Built and maintained strong, long-lasting customer relationships with external clientele;
Met or exceeded lead and opportunity targets; and
Reported on all KPIs and campaign performance trends.



Project Analyst II

2016 – 2017
Clark Freeport Zone, Philippines

Managed external online learning projects for Australian RTOs using Agile and traditional Project Management approach; Supervised resource allocation and project development using Agile project management methodology and SCRUM framework; Managed and supervised a team of web developers and multimedia specialists; Develops e-Learning certified courses according to ADDIE and client specification following Australian Skills Quality Authority (ASQA) recommendations; Configured courses on Moodle LMS; Publishes e-learning courses as SCORM; and Serves as POC to clients and RTOs.



Professional Freelancer

2014 – 2017
Remote via upwork.com

HR and legal works; Multimedia works (3D Animation, Graphics & Flash Animation); Podcast audio transcription & editing; Closed captions for movies; etc.



Project Manager

2015 – 2016
Clark Freeport Zone, Philippines

Managed external US BPO operations as well as its accounts; Managed and supervised call center agents; Configures CRM and other related VOIP software; and serves as POC to clients.



Marketing Officer

2014 – 2015
Clark Freeport Zone, Philippines

Created various online marketing campaigns for clientele; and Serve as POC to clients;

Podcast audio and video editing, creates and sync closed captions using transcriptions, and creates multimedia enriched presentations using Microsoft PowerPoint 2013.

Executive Officer



2014 – 2015
Brisbane, Australia

Adepto is an Australian-based marketplace for contracting, outsourcing and freelancing. Our Adepteers are local contractors who work either onsite or remotely. Adepteers support your business growth, help to reduce business cost and risk, and enable greater workforce flexibility.

Adepto is the marketplace to engage the on-demand professionals required to meet your needs.

AVP Operations



2014 – 2014
Clark Freeport Zone, Philippines

Managed the company's clientele (Bell Canada) remote delivery channels to include the Contact Center, Inbound, and Outbound collections departments. A combination of first party and service, coaching, training, KPI systems analysis, and communications – this role leads all aspects of member relationships delivered through remote channels.

This position encompassed a high level of planning, directing and coordinating related to the contact center operations, consumer lending, member service and electronic services of the Bell Canada. Worked closely with the VP of Operations to ensure execution and achievement of the Bell Canada's strategic goals and initiatives.

Professional Freelancer



2012 – 2015
Remote via Elance

HR and legal works; Incorporation of various foreign corporations; Multimedia work (Graphics & Flash Animation); Podcast audio transcription & editing; and Closed captioning for movies; etc.

Legal Officer



2009 – 2014
Clark Freeport Zone, Philippines

Handled overall management and operations of the Human Resources department of True Green Energy Group Corporation (TGE), the telemarketing division of green energy and bioelectricity of True Green Energy Canada Ltd. from sourcing, pre-employment to post-employment, as well as compliance to various labor laws and governmental requirements. Attending various labor arbitration and conferences whenever necessary.

Oversaw the employment-labor relations of some 300+ employees including TGE's subsidiary companies, Spectrum Blue Steel Corporation and True Bio Electric Inc. at Philexcel Business Park, Berthaphil Industrial Park Clark Center III, and SBSC – San Fernando plant.

Managed compliance division of True Green Energy Corporation (TGE) under its Legal department.



Managing Editor

2005 – 2009
Dagupan City, Philippines

Served as secondary editor of news articles;
Supervised extrajudicial notices and publications;
Managed OJTs; and served as POC to CoCs from various RTCs and MTCS.



Regular Columnist

2002 – 2005
Dagupan City, Philippines

Writes commentaries for regular column on various socio-political topics.

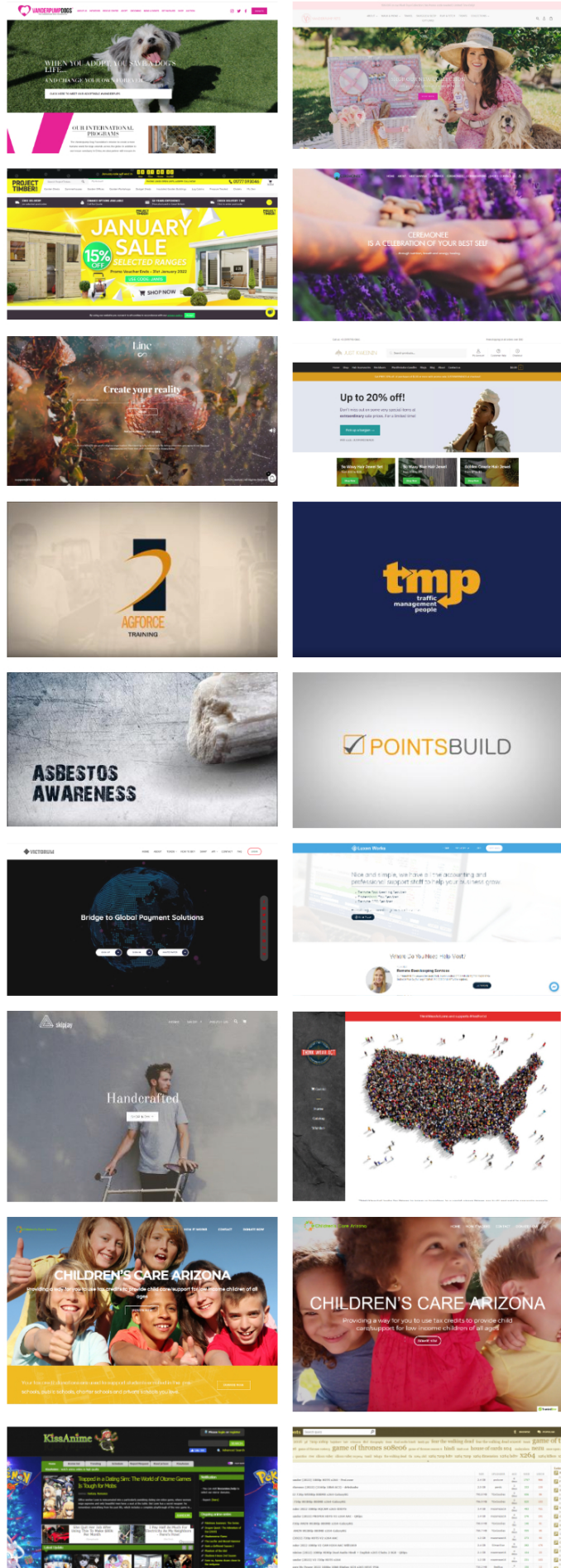


Police Reporter

2001 – 2002
Dagupan City, Philippines

Wrote police blotter news; interviewed perpetrators, suspects, and victims of crimes; and interviewed police investigators and superintendents.

Projects



Specialties



Web Development & Design

From simplistic to complex UI and UX development and design using various platform — WordPress, Drupal, Joomla, Magento, PrestaShop, Shopify, Squarespace, HTML5, Bootstrap, Laravel, and PHP.

Project & Legal Management

Agile and Waterfall project management.
Registration of domestic and foreign corporation before the SEC.

Instructional Design & e-Learning

Development of Learning Management Systems (LMS) and multimedia design of online learning courses using Adobe Captivate and Articulate Storyline & Studio.

Human Resources Management

Strategic approach to the effective and efficient management of workforce such that it helps businesses gain a competitive advantage.

3D Modelling, Rigging, & Animation

Realistic 3D models of various subjects using industry standard software for game development, etc.

Videography & Graphics Design

Creative designs and effects using Adobe Photoshop, Adobe Premier and Adobe AfterEffects.

Education & Certification

University of Pangasinan, Juris Doctor

2005 - 2009

a graduate-entry professional degree in law and one of several Doctor of Law degrees. Conferred as LL.B. and converted to J.D. by virtue of the country's Legal Education Board (LEB) memorandum order approved in their 96th En Banc meeting last October 24, 2018

University of Pangasinan, A.B. Mass Communication

1998 - 2003

Baccalaureate degree in communications covering journalism and broadcasting as well as marketing.

Six Sigma Certificates



Other Certifications

Licenses & certifications



EFSET English Certificate (C2 Proficient)
EF Standard English Test (EF SET)
Issued Nov 2021 · No Expiration Date



Becoming a Triple-Threat Project Manager
LinkedIn
Issued Nov 2016 · No Expiration Date



EF Language Test English 95 Proficient User
EF Education First
Issued May 2016 · No Expiration Date



Electrical Safety Awareness
Site Skills Training (RTO 31299)
Issued Mar 2016 · No Expiration Date
Credential ID jvWR9MEwha



Safety in the Office
Site Skills Training (RTO 31299)
Issued Mar 2016 · No Expiration Date
Credential ID C2VCJ4IE3s



Certified Six Sigma Black Belt (CSSBB)
International Six Sigma Institute™
Issued Aug 2015 · No Expiration Date



Certified Six Sigma Green Belt (CSSGB)
International Six Sigma Institute™
Issued Jan 2015 · No Expiration Date



Six Sigma White Belt
Aveta Business Institute
Issued Nov 2014 · No Expiration Date




Offensive Security Certified Expert
Offensive Security
Issued Apr 2013 · No Expiration Date




Advanced Google Analytics
Google analytics
Issued Jan 2022 · Expires Jan 2025




Getting Started With Google Analytics 360
Google analytics


 **Google Analytics for Beginners**
Google analytics
Issued Jan 2022 · Expires Jan 2025

 **Google Analytics for Power Users**
Google analytics
Issued Jan 2022 · Expires Jan 2025

 **Google Tag Manager Fundamentals**
Google analytics
Issued Jan 2022 · Expires Jan 2025

 **Introduction to Data Studio**
Google analytics
Issued Jan 2022 · Expires Jan 2025

 **Google Ads - Measurement Certification**
Google
Issued Mar 2022 · Expires Mar 2023
Credential ID 108468408

 **cPanel & WHM Administrator Certification (CWA)**
cPanel
Issued Mar 2022 · Expires Mar 2023
Credential ID 8371-4772-abe9-baa9

Knowledge & Skills

Software



Professional Skills



Communication



Conflict Resolution



Prioritization



Time Management



Self-Motivation



Creativity



Leadership



Adaptability

Interests



Web Development



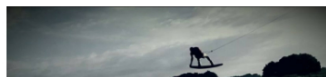
Internet of Things



3D Modelling, Rigging, and Animation

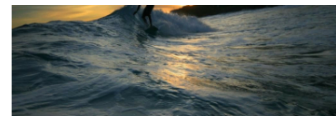


Cycling





Wakeboarding



Surfing

Contacts

Call



Social Media

Facebook

LinkedIn

Email & Mobile Numbers

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erick@ibuildawesomewebsite.com
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USA: +1 (480) 493 3943

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This website really sounds great; but please put on your headset...

